

Date: 20<sup>th</sup> April, 2018

To,

THE DIRECTORS,

SULABH ENGINEERS AND SERVICES LIMITED

1. Mr. Manoj Kumar Agarwal, 3/98 Vishnu Puri, Kanpur-02
2. Mr. Rakesh Chand Agarwal, 7/136 Swaroop Nagar, Kanpur, 208002
3. Mr. Deepak Agrawal 48-A, Potar Ganj, Tilhar, Shahjahanpur-242307
4. Mrs. Sudeepti Srivastava, 104/132, Sisamau, Kanpur- 208012
5. Mrs. Seema Mittal H,N. 93, 113 Swaroop Nagar, Kanpur-01

**Sub: Notice for convening of Board Meeting**

Dear Sir,

You are cordially invited to attend the meeting of Board of Directors of the Company to be held on **Tuesday, the 30<sup>th</sup> day of April, 2019 at 01:00 P.M.** at its Corporate Office 17/11, The Mall, Kanpur-208001, to transact the business as mentioned in the agenda as annexed herewith.

You are requested to please make it convenient to attend the meeting.

Thanking You,

Yours Sincerely,

For Sulabh Engineers and Services Limited

Sd/-

(Siddharth Dwivedi)

Company Secretary

**Encl:**

Agenda for Board Meeting

## **AGENDA FOR CONVENING BOARD MEETING**

For the Meeting of the Board of Directors of the Company to be held on Tuesday, the 30<sup>th</sup> day of April, 2019 at 01:00 P.M.

1. To grant leave of absence to the Director's from attending the meeting, if any.
2. To take note of Disclosure of Directors Interest.
3. To take declaration from all the Directors of the company in regard to Non Acceptance of Deposits from Public as per RBI Circular.
4. To appoint Internal and Secretarial Auditor of the Company
5. To take note on Appointment of Company Secretary in Subsidiary Company
6. To consider and approve any other business, if any, which may be placed before the Board with the permission of the Chairman.

For Sulabh Engineers and Services Limited

Sd/-

(Siddharth Dwivedi)

Company Secretary